Name: _____ Period: _____ Date: _____

Attachment

Late Work Petition

Directions: Write a thorough explanation of why the assignment is being submitted more than seven calendar days late. Why should this assignment still be accepted. Fill every line below with explanation writing no more than one printed line in height and without skipping lines. Write legibly. Staple this sheet (one per each assignment) to the assignment you are requesting credit for. If more than one graded assignment is attached the assignments below the paper directly below this sheet will be returned to the student with no credit awarded until the late work petition is completed for each assignment.

Begin Here →

Late work policy. All work assigned shall be submitted within one week (7 calendar days) of the due date without penalty. Projects have assigned due dates, quizzes and tests are due the day they are assigned, and homework is due the school day after it is assigned. After this one week period assignments will be graded as zero. For work to be accepted for credit after the one week grace period, a late work petition must be completed. Assignments then may be accepted with no more than a 31 point deduction in grade. The points deducted may range from 0 -31 depending on the assignment and at the teacher's discretion. These points will be deducted in an equitable manner.